



## Service Leader Award Nomination Form

The Service Leader Award is presented to employees who have demonstrated exemplary job performance. Eligible candidates must be employed by TLC member businesses for a minimum of two years. Candidates for the Service Leader Award must serve on a supervisor/management level (catering managers, development directors, etc.) and exemplify leadership qualities while offering outstanding service within their business/organization. **Nomination deadline is January 8<sup>th</sup>, 2010.**

Please print or copy and paste form to fill out.

Employee's Name \_\_\_\_\_ Date of Hire \_\_\_\_\_

Company \_\_\_\_\_ Current Position \_\_\_\_\_

Other positions held at your company \_\_\_\_\_

How long has the candidate worked in the industry? \_\_\_\_\_

Nomination form submitted by: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

1. Give at least one specific example of a situation in which the candidate performed above and beyond what is expected for his/her position.

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2. Are there other examples of exemplary service? If yes, please explain.

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3. If applicable, please give an example of how the candidate turned a potential "disaster" into a success.

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4. Please list any community and/or company awards and recognition this candidate has received.

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5. Is there anything you would like to add to this nomination?

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6. If applicable, include a copy of at least one letter from a customer that compliments the candidate's service.

7. Give an example of leadership in which the candidate influenced outstanding work by other staff members.

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Finalists and the recipient of the award will be announced at the Annual Tourism Awards and Scholarship Dinner on **February 11<sup>th</sup>, 2010**. You will be notified if your employee is a finalist. All finalists will be presented with a certificate; we encourage companies whose employee is a finalist to invite the employee as their guest.